

**COLEG GWENT FURTHER EDUCATION CORPORATION****BOARD MEETING**

Meeting to be held, Wednesday 24 July 2024, 5.00pm @ Torfaen Learning Zone

AGENDA

1	Verbal	Welcome, Apologies & Declaration of Interests	ML/MC	5.00pm	5 mins
2	Verbal	Chair's update	ML		10 mins
	B23.45	<ul style="list-style-type: none"> Vice Chair role Governor Leavers 			
PREVIOUS MEETING 21 May 2024					
3a	B23.46	<ul style="list-style-type: none"> Draft Minutes & Confidential Appendices 	ML		
3b	B23.47	<ul style="list-style-type: none"> Matters Arising 	ML/MC		
TRAINING, KNOWLEDGE & UNDERSTANDING					
4	Briefing	Curriculum Development - Strategy Seminar Discussion follow-up	NG	5.15pm	25mins
STRATEGY					
5		Risk Management	CLT	5.40pm	40mins
ITEMS FOR APPROVAL					
6	B23.49	F&R Committee Recommendations	AB/LJA	6.20pm	10mins
		<ul style="list-style-type: none"> Information Security Framework 24-25 Budget (see Agenda item 7) 			
7	B23.50	2024-25 Budget	LJA	6.40pm	20mins
8	B23.51	Audit Committee Recommendations	CF/LJA	6.50pm	10mins
		<ul style="list-style-type: none"> External Audit Plan & Fee 2023-24 Internal Audit Plan 2024-25 			
9	B23.52	Governance & Membership Recommendations	SB	7.00pm	10mins
		<ul style="list-style-type: none"> Teaching Staff Governor Appointment - Marie Retter Instrument & Articles and Standing Orders Access to Information Policy 			
10	B23.53	Tier 1 Estates Policies - Health, Safety & Wellbeing Policy and Environmental & Sustainability Policy	LJA	7.10pm	10mins
11	B23.54	Capital Expenditure Proposals - ICT	LJA	7.20pm	10mins
INFORMATION/DISCUSSION					
12	B23.55	Principal's Report & KPI Dashboard	GL/NG	7.30pm	
REPORTING (SILENT PAPERS - for information only)					
Any comments & questions must be submitted to Governance Officer by close on 23 July 2024					
13	B23.57	Committee assurance Reports:			
		<ul style="list-style-type: none"> a) Audit Committee b) C&Q Committee c) F&R Committee d) G&M Committee 			
14	Verbal	Classification of Business	MC		
15		Any other Business			
Close: 7.35pm					