



**1c Work Experience / Employment History – To be completed by all applicants**

Company/Organisation Name	Dates employed/on placement	Job Title	Responsibilities and Achievements

**1d Experiential Learning for Accreditation**

Applications must meet the [Pearson Recognition of Prior Learning Policy and Process](#)

I wish to use Experiential Learning for exemption from a whole level of study (e.g. year of study):					Yes / No
Level of study	Number of credits	Level learning outcome/s	Evidence reference	Summary / type of evidence	Assessor use only Approved Y/N and Grade
4					
5					
6					
7					
I wish to use Experiential Learning for exemption from a module/s:					Yes / No
Module Code	Number of credits	Module learning Outcome/s	Evidence reference	Summary / type of evidence	Assessor use only Approved Y/N and Grade

### Personal statement Compulsory

In order to assess the RPL application it is important that you provide a written statement reflecting on the level/module learning outcomes and how your evidence and competencies broadly demonstrate that you have achieved them. (Recommended maximum limit of 1500 words per 20 credit module)

### Bibliography / References

During the creation of this application or whilst gaining your prior learning you may have carried out research, this could be within books, journals online etc make a note of them below to support your application.

Type of reference, book, journal, online etc	Authors name/s	Year published or Date accessed	Title of book, article or website	Page number or Electronic Address

## Part 1e Declaration – to be completed by all applicants

- The details I have provided in the RPL application form are accurate.
- I have included scanned copies of my original qualification certificates.
- I have included evidence relevant to the learning outcomes which can be verified as my own.
- I have been informed of and understand the additional taught credits required in order to achieve the award.
- I have been informed of and understand how the award will be classified.
- I have been informed of and understand which marks (Experiential Learning) if any will contribute to the award classification.
- I have been informed of the costs associated with this application.
- I have a copy of this form.

### Evidence Log

Putting together an application involves the gathering of evidence, log all the evidence you submit here.

Evidence reference	Summary / type of evidence
<b>Appendix 1</b>	*Scanned copies of formal qualifications
<b>Appendix 2</b>	*Curriculum Vitae
<b>Appendix 3</b>	
<b>Appendix 4</b>	
<b>Appendix 5</b>	
<b>Appendix 6</b>	
<b>Appendix 7</b>	
<b>Appendix 8</b>	
<b>Appendix 9</b>	
<b>Appendix 10</b>	

\* These are compulsory requirements and must be included within your evidence

<b>Applicant's signature:</b>	
<b>Date application submitted:</b>	
<b>Method of submission:</b>	

## Official Use Only

### Part 2 Assessment of RPL claim

The following section is to be completed by the course leader or RPL assessor:

Receipt of RPL claim				
<b>Course leader name:</b>				
<b>1<sup>st</sup> Assessor name:</b>				
<b>2<sup>nd</sup> Assessor name:</b>				
<b>Date decision made:</b>				
<b>Agreed decision from both Assessors Approve or fail decision</b>		Date:		
Credit check and classification				
<b>Level of study:</b>	<b>Experiential Learning credits approved:</b>	<b>Will Experiential Learning marks contribute to award classification?</b>	<b>Number of additional taught credits required:</b>	<b>Total credits</b>
4				
5				
6				
7				

### Part 3 Administration

To be completed by the Course Leader / RPL assessor:

<b>Result communicated to applicant by:</b>	Admissions / Course Leader	<b>Date:</b>	
<b>Communication method:</b>		<b>Date:</b>	
<b>RPL form sent to HE Admin by:</b>		<b>Date:</b>	

### Student Record administration

To be completed by Student Administration Manager

<b>Student record updated by:</b>		<b>Date:</b>	
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