

AAT Professional Diploma in Accounting (Full Qualification) Level 4



In a nutshell

The Level 4 Diploma in Professional Accounting maximises opportunities for employment within a wider accountancy context. This course covers high-level accounting and finance topics and tasks.

You will look at and become comfortable with a wide range of financial management skills and applications, and will gain competencies in drafting financial statements for limited companies, recommending accounting systems strategies and constructing and presenting complex management accounting reports. You will also learn about credit management and cash and financial management.

Key themes throughout the qualification include technology, ethics, sustainability and communication.

If your goal is to become an accountant, then study with us here at Coleg Gwent, we have experienced AAT tutors with industry experience to help you successfully complete this qualification.



COURSE INFORMATION LEAFLET

This course is for...

...anyone who have successfully completed the Level 3 Diploma in Accounting and who would like to continue to build their accounting skills

...those who would like to go on to become an AAT full member and/or study for chartered accountant status

...those who would like to start their own business through the AAT licensed members scheme

Course content

You will enhance the skills you developed from the Level 3 Diploma in Accounting and acquire professional accountancy and finance skills that will be useful throughout your accounting career.

This qualification comprises three mandatory units and two specialist units. The mandatory units are:

Applied Management Accounting
Drafting and Interpreting Financial Statements
Internal Accounting Systems and Controls

The specialist units are:

Cash and Financial Management
Credit and Debt Management

Once you are on the course, you will need to make a full commitment to attendance, respect for others, enthusiasm and self-motivation.

You will be continually assessed through assignments and exams. You will be required to continue your studies and coursework during your own time, with independent study of up to 8 hours per week in addition to class time. This is a guide, some students may need more or less time to achieve the qualification.

Entry Requirements

To be considered for this course you need to have successfully completed AAT Level 3

Apply online at www.coleggwent.ac.uk

studentrecruitment@colegwent.ac.uk | 01495 333777 (Croesawn alwadau yn Gymraeg)





COURSE INFORMATION LEAFLET

Advanced Diploma in Accounting or equivalent.

If you are unsure if this is the correct level for you, please visit aat.org.uk where you can complete the AAT Skillcheck test or to help ensure that you start at the correct level.

Additional information

On completion of this course, and having met AAT's criteria, you can apply for full AAT membership, which will allow you to use the designatory letters MAAT after your name.

However, the primary and most important outcome of the Level 4 Diploma in Professional Accounting is that it can lead to a wide variety of well-paid accountancy and finance jobs, some of which include:

- Professional Accounting Technician
- Assistant Auditor
- Assistant Management Accountant
- Commercial Analyst
- Payroll Manager
- Senior Bookkeeper
- Senior Financial Officer
- Accounts Payable and Expenses Supervisor
- Assistant Financial Accountant
- Cost Accountant
- Fixed Asset Accountant
- Indirect Tax Manager
- Payments and Billing Manager
- Senior Fund Accountant
- Senior Insolvency Administrator
- VAT Accountant

Completion of this course also offers you a fast track route to chartered accountancy status as AAT will give you generous exemptions from all UK chartered and certified bodies.

Books £150 approximately.

AAT Registration (payable to AAT) £240.

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