

CIPD Foundation Certificate in People Practice Level 3



In a nutshell

This course will provide learners with a firm foundation in all areas of HR, helping them to develop essential HR skills and the confidence to be more effective at work by adding real value to your organisation's HR function.

This course is for...

...gaining a wide range of relevant, practical skills in HR, and a professional qualification to demonstrate competence.

Course content

The programme is organised into modules, each with an assignment of 1500 to 2000 words.

By attending all modules, learners will meet certain criteria in terms of both content and number of training hours set by the Chartered Institute of Personnel and Development (CIPD):



COURSE INFORMATION LEAFLET

Module 1 – Developing yourself as an effective HR Practitioner

Module 2 – Understanding organisations and the role of HR

Module 3 – Recording, analysing and using HR information

Module 4 – Resourcing talent (recruitment and selection)

Module 5 – Supporting good practice in performance and reward management

Module 6 – Delivering learning and development activities

On successful completion of the course, learners will be awarded a CIPD Certificate in Human Resource Practice and eligible to apply for Associate grade membership of the CIPD, subject to providing evidence of continuing professional development.

Entry Requirements

There are no formal entry requirements.

Additional information

Apply online at www.coleggwent.ac.uk

studentrecruitment@colegwent.ac.uk | 01495 333777 (Croesawn alwadau yn Gymraeg)

